

JOB VACANCY

Cleaner Assisting with Hospitality

- Hours - 15 hour per week
- Salary - £10,491
- Contract - Permanent
(with a 3-month probation period)
- Start Date - As soon as possible

Canterbury Baptist Church is a church that is not just for Sundays, but we believe that God has called us to make CBC a Community Hub, a base for local charities, social action projects and community groups, where we offer long-term office leases and are working in partnership with these groups. This is a vision of the Kingdom of God breaking into our community and the church fulfilling its calling to be the agent of that transformation.

We're looking for someone who enjoys the satisfaction of cleaning and prepping spaces to a high standard, ready for various groups and events, and who can create a peaceful, joyful environment where people feel loved and welcomed. If you think this is you, we'd love to hear from you.



APPLY NOW



office@canterburybaptistchurch.org.uk



www.canterburybaptistchurch.org.uk/jobs

Send Your CV and covering letter by:

Sunday 9th August

Response will be given by:

Wednesday 12th August

Responsibilities & Duties

- To clean all areas of the site, including halls, offices and kitchens
- Sweeping, vacuuming and mopping floors, including using bigger machines such as carpet cleaner and floor scrubber
- Wiping down surfaces, including glass panels
- Emptying bins and making sure that the correct things go in the recycling
- Keeping the dishwasher in good working order, including salting as needed
- Keeping kitchen areas well cleaned, well stocked and tidied in accordance with food standards regulations
- Tackling heavier cleaning jobs upon request
- Ensuring outside areas, especially drains, remain clear and free of debris
- Handling and disposing of cleaning chemicals in accordance with COSHH regulations
- Notifying Administrator when cleaning stock needs reordering
- Notifying Administrator of any repairs required as you come across them
- Helping the Administrator to ensure rooms are ready for lets before they arrive
- To undertake a hospitality role in welcoming hirers and preparing light refreshments (tea and coffee trolley) for some groups using our halls
- To oversee the work of the Assistant Cleaner
- To take training as required, i.e. First Aid

Skills Required

- Ability to handle the heavy equipment and machinery used in cleaning a large building such as this
- Ability to walk, bend, push, pull and lift repetitively during working hours
- Knowledge of cleaning chemicals, proper storage and disposal methods
- Excellent communication skills and the ability to work as a team
- Excellent organisational skills to work around the tight schedule of lets who use the buildings
- Attention to detail to provide those using our buildings with a first-rate space
- Self-motivation and the ability to identify and complete needed tasks without direct supervision
- Flexibility and availability so that the candidate is available at key times during the working day
- Whereas it is not a requirement that the post holder be a Christian, they should be supportive of the Christian faith and our church's specific mission

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